



ASIA-PACIFIC TELECOMMUNITY
12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref: APT/GAMC-2017/02

18 August 2017

Dear Sir/Madam,

**Subject: The Preparatory Meeting for the 14th Session of the General Assembly
of the Asia-Pacific Telecommunity**

14 November 2017, Bangkok, Thailand

The 14th Session of the General Assembly of the Asia-Pacific Telecommunity

15-17 November 2017, Bangkok, Thailand

The 41st Session of the Management Committee of the Asia-Pacific Telecommunity

19-22 November 2017, Bangkok, Thailand

I have the honor to refer to Article 8, Paragraph 5 and Article 9, Paragraph 7 of the Constitution of the Asia-Pacific Telecommunity (APT), that the General Assembly (GA) shall meet in ordinary session every three years and the Management Committee (MC) shall meet once a year, respectively.

In this regard, it is my great pleasure to inform your Administration that the 14th Session of the General Assembly of the APT (GA-14) and the 41st Session of the Management Committee of the APT (MC-41) will be held from 15 to 17 November 2017 and 19 to 22 November 2017, respectively, in Bangkok, Thailand. Prior to GA-14, the Preparatory Meeting for the 14th Session of the General Assembly of the APT (GA14-Prep) will be held on 14 November 2017 at the same venue. All events will be hosted by the Ministry of Digital Economy and Society (MDES), Thailand.

GA-14 will elect the President and two Vice-Presidents of the APT; consider the reports of the MC on the activities of the APT during 2015-2017 and give the direction to it; discuss the Strategic Plan of the APT for the period 2018-2020, the basis for the Annual Budget and Pledging of contributions, etc.; and elect the Secretary General and Deputy Secretary General of the APT for the term 2018-2021.

In addition, as the GA is the supreme organ of the Telecommunity that high-level representatives from Member Administrations are expected to attend, GA-14 will include a special session "*Executive Panel on Building Smart Digital Economy through ICT*". This will be a good opportunity for the high-level representatives to discuss the implementation of the Brunei Darussalam Statement of the Asia-Pacific ICT Ministers on Building Smart Digital Economy through ICT adopted in 2014 as well as to provide mutually direction or trend of ICT and APT activities.

MC-41 will review the activities of the APT in 2017 as well as discuss the Work Programme and Annual Budget for 2018. GA14-Prep aims to discuss and prepare final draft documents to be submitted to GA-14 in order to provide a smooth running of GA-14. The Provisional Agendas of GA-14, MC-41 and GA14-Prep are attached herewith for your information.

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According to the Rules of Procedure of the GA, each Member and Associate Member at the GA shall be represented by an accredited representative. For participation in the GA, representatives should be authorized by a letter of credentials signed by a competent Government authority. A representative may be accompanied to the session of the GA by alternate representatives and advisers.

According to the Rules of Procedure of the MC, each Member and Associate Member shall be represented at the MC by a nominated representative. The nomination shall be made in writing to the Secretary General by an official at an appropriate level representing a Member or an Associate Member. The representative may be accompanied to the meeting by alternate representatives and advisers.

Your Administration is therefore invited to nominate a high level representative and alternate representatives and advisers to attend GA-14 and MC-41. Your Administration is also invited to participate in GA14 -Prep.

Please send the letter of credential and the letter of nomination for your Administration's representative(s) to GA-14 and MC-41, respectively by e-mail to aptgmc@apt.int or by fax to +662 573-7479 for making necessary arrangements. The original letter of credential and letter of nomination can be posted to the APT Secretariat office or delivered by your representative at the meeting venue.

Registration can be done online at <http://www.apt.int/content/online-registration>. The working documents of GA-14 and MC-41 and Information for Participants will be posted to the website in due course. I would be grateful to receive your response advising APT of your representative(s) by e-mail to aptgmc@apt.int or fax to +662 5737479, preferably by **18 September 2017**.

I thank you in advance for your support and cooperation and look forward to receiving your nomination soon.

Yours sincerely,

(Original signed)

Areewan Haorangsi
Secretary General

Encls: Provisional Agendas of GA-14, MC-41 and GA14-Prep

To: Members and Associate Members